

codapay

Payroll software without limits

The Codapay vision

We believe that payroll should be less complex and without the common administrative burdens.

Codapay offers scalable payroll solutions for businesses big or small – including recruitment agencies, umbrella companies, and payroll bureaus – to eliminate the day-to-day pains associated with keeping workers paid.

Flexible software offering real value for money

A great quality solution is the best way to reduce costs.

Codapay is limitless, with no upgrades required when you grow. Pay any number of workers without delay and use time-saving features like automation and bulk processing.

We evolve alongside you with free, regular updates designed to make your everyday tasks easier.

Best of all, our pay-per-usage pricing model keeps costs affordable, allowing your payroll software to support your growth plans. Plus, you'll get free support (from our UK-based specialists!) included.

That's the Codapay way.



Why we're different

We're a fully UK-based team that combines great technology and customer service. Here are just some of things our clients love about Codapay:

- Cloud-based solution – use it anytime, anywhere
- No hidden costs, ever – free regular upgrades
- Pay as you grow - only pay for what you use
- No cost for additional licenses
- Make bespoke changes to your system (optional)

Unique functionality

- ✓ Unparalleled speed – payroll in seconds
- ✓ No limit on the number of payments made
- ✓ Reverse and correct errors easily
- ✓ Reactivate left employees without duplication
- ✓ Clear audit log to list any changes made

Key Partnerships



Our payroll solutions by business type

Powered by the cloud, Codapay's off-the-shelf software is flexible and limitless, suitable for all pay types and frequencies. For more unique requirements, we can develop built-to-order solutions.

Umbrella companies	Recruitment agencies	Payroll bureaus	Other (Bespoke)
For umbrella companies or intermediaries of any size.	For recruitment / staffing agencies of any size.	For payroll bureaus, accountants, and outsourced payroll companies.	Our custom-made payroll software is suitable for any business of any size.
Key Features			
<ul style="list-style-type: none"> ✓ Enables unlimited payments with lightning-fast processing ✓ Bulk payroll across all pay types in just one click ✓ Allows errors to be reversed for ultimate flexibility ✓ Expenses processing and comprehensive reporting are included ✓ A clear audit trail at company, agency, and worker level ✓ Flexible and affordable payments thanks to cloud hosting 	<ul style="list-style-type: none"> ✓ Unlimited payments processed in just a few seconds ✓ Easy to use interface including bulk import of new starters and timesheets ✓ Mobile-friendly portal for workers to view documents and payslips (optional) ✓ Compliant with payroll and GDPR legislation ✓ Time-saving features including automation and bulk processing ✓ Easy integration with your front office CRM 	<ul style="list-style-type: none"> ✓ Offers both style and substance ✓ Ever evolving to optimise performance and ease of use ✓ One-click payments that are processed in just a few seconds ✓ Highly customisable with extensive reporting options ✓ Limitless solution with no caps on workers paid ✓ Free and regular updates, plus legislation compliance ✓ UK-based support and development team 	<ul style="list-style-type: none"> ✓ Affordable solutions to meet your budget and timescale ✓ Tailored to your specification ✓ UK-based development team with years of experience ✓ Cloud-based with automatic updates and lightning-fast speed ✓ Crystal clear contracts – plus an account manager on hand ✓ Customisable design, functionality, and capabilities ✓ Ongoing technical support included

Benefits of the Codapay platform

Access anywhere, updates rolled out automatically

Codapay is cloud-hosted, so you just need an internet connection to access it. Forget inconvenient downloads, as patches and upgrades are automatically rolled out at no extra cost.

Make unlimited payments in one click with one login

Making payments takes just a few seconds regardless of how many you make. Use just one login to process payroll for all agencies and employers.

Payroll Batch Preview - Tax Fortnight 1

100 PAYE Employees

Gross Pay	Tax	Ee NI	Er NI
£110,176.50	£ 18,045.54	£ 6,402.43	£ 16,702.72

Total Employees: 100 | Total Gross: £110,176.50 | Total Employee NI: £10,926.72 | Total Tax: £18,045.54

Processor	Payment Company	Employee Reference	Employee Name	Gross	Tax	Ee NI	Er NI	Half Pay Account	Ee Pension	Er Pension	Net
PAYE	ACME Contracting Ltd	ASTAR/X210	Miss Joan Wilson	£445.00	£34.00	£9.48	£14.77	£3.00	£3.00	£3.00	£355.92
PAYE	ACME Contracting Ltd	ASTAR/X231	Mr George Moore	£1,467.00	£225.80	£132.12	£155.80	£177.07	£3.00	£3.00	£1,128.88

Payroll Batch Validation

Validation Failed

We've ran Pre-Payroll Validation which has failed for the below employees.

Employees shown below with any Errors will be removed from your payroll batch and so will not be calculated.

Employees shown below with any Warnings will still be processed, but we recommend you fix the problem as soon as possible.

Status	Employee Ref	Employee Name	Error
Error	SAMPLE/1001	Joe Bloggs	Employee NI Code must be provided
Error	SAMPLE/1001	Joe Bloggs	Tax Code " " is not valid
Warning	SAMPLE/1001	Joe Bloggs	Employee Bank Account Number has not been provided
Warning	SAMPLE/1001	Joe Bloggs	Employee Bank Account Sort Code has not been provided
Warning	SAMPLE/1001	Joe Bloggs	Employee has missing national insurance number

Make fewer errors and increase satisfaction

With built-in AI error checking, the pressure's off when it comes to checking data. Accidents happen, but when they do, you can easily reverse and correct errors.

Make amends to previous pay weeks

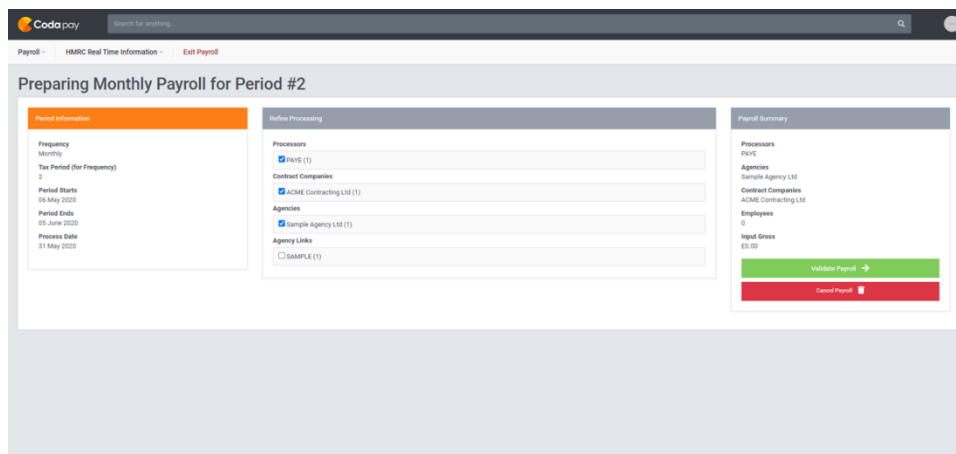
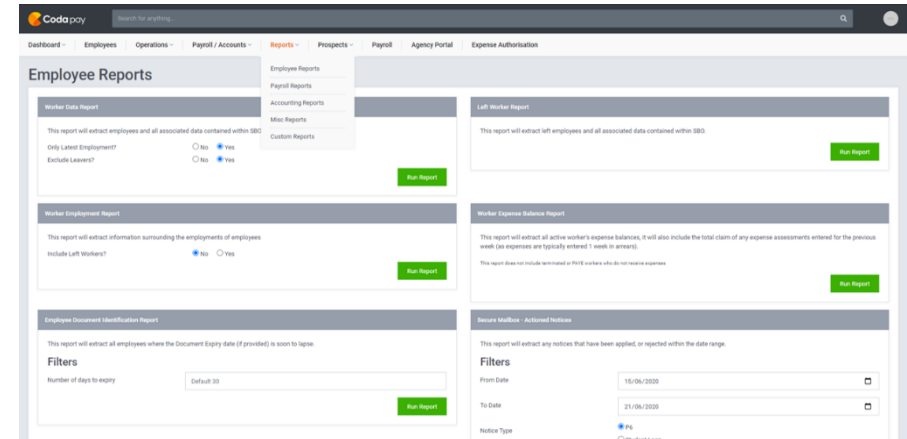
Say goodbye to closed pay weeks, as Codapay keeps them open so you can make adjustments.

More reports than you'll ever need – bespoke available

Codapay's rich reporting suite allows you to keep on top of your responsibilities at the click of a button. If you require a custom report, we can configure this for you.

Worker / client portals

Workers, employers, and agencies can login to access payslips, P45s, P60s, communications and contracts, as well as upload timesheets and expenses.



Expenses, invoices, and communications in one system

Save money and increase efficiency by keeping all the functionality you need in one solution. You can also issue documents and assign them against a worker to keep it all in one place.

Save time with bulk processing

Send, import, download, process, and more with ease - without any lagging or hold-ups. Manual data entry is a thing of the past with Codapay – although it's easy to complete if you need to.

Key functionality of Codapay

Create New Employee

You are about to create a new employee. This employee will be created as "New Starter (Minimal)" and will require more details before payroll. If you do not enter a reference, one will be generated for you.

Name * Title First Name Surname

Date of Birth Date Of Birth **Email Address** Email Address

NI Number National Insurance Number **Number** Mobile Number

Agency Reference Reference (NO AGENCY PREFIX)

Sector Payment Frequency Monthly

Tax Code 1257L **Payroll Processor** None

NI Code A **First Pay Date** 20/08/2021

Cancel + Create Employee

Employee management

- Add key information to create a new starter profile
- Complete set up via the New Starters tab to distribute documentation and validate for payroll
- Alternatively, you can bulk upload employees via a.csv import

Edit and view employee information or make an action easily.

Import hours

Manually import worker hours or bulk upload via .csv import. Employees and agencies have portal access.

Add New Hours

Payment Period Tax Month 5 (30 Aug 20) **Quantity** Qty (0.00)

Pay Type PR - Pension Refund **Rate** Rate (0.00)

Raise Invoice for these Hours **+ Add Hours** **Description** Override Description (Optional)

To raise a new invoice you must first select the recipient / origin.

From 123 Test Company Ltd - (Contract/Company)

To Agency Demo Ltd [AD01] - ACME Contracting Ltd - (Agency)

Invoice Description / Client Reference

Due Date 17/08/2020

Raise Invoice

Invoice agencies

Generate invoices for agencies and Intermediaries.

Preview payslips and add line-by-line invoices, and view and filter previous payslips.

Pre-validate payroll

Run payroll for an open or closed batch - simply select the payment period and choose whether to pay all available workers:

- Pre-authorisation takes place to check for errors
- Spot check or review the payments before committing

Payroll

Open Batches

The below batches are currently being processed.

Weekly Period 18 - 03 Aug-09 Aug 1 Payrolled

Process Date: 09 August
Batch created by Varun Monteiro

Run New Payroll

The below payment periods have outstanding payments to process, those with an aligned process date are highlighted. Click the period you would like to run payroll for.

Monthly Period 2 - 06 May-05 Jun 1 Employees

Process Date: 31 May
This period has already passed, this may have implications on RTI.

Weekly Period 17 - 27 Jul-02 Aug 1 Employees

Process Date: 02 August
This period has already passed, this may have implications on RTI.

Monthly Period 4 - 06 Jul-05 Aug 1 Employees

Process Date: 02 August
This period has already passed, this may have implications on RTI.

Weekly Period 19 - 10 Aug-16 Aug 401 Employees

Process Date: 16 August
We don't recommend processing this payroll until closer to the time.

Fortnightly Period 22 - 25 Jan-07 Feb 100 Employees

Process Date: 07 February
We don't recommend processing this payroll until closer to the time.

Payroll Batch Preview - Tax Week 18

Delete Batch ✕ Download Report 📄 Commit Payroll ✓

1 Umbrella Employees

✓ 1 OK

Gross Pay	Tax	Ee NI	Er NI
£0.00	£0.00	£0.00	£0.00
Hol Pay Accrued	EE Pension	ER Pension	Margin
£0.00	£0.00	£0.00	£0.00
Net Pay			
£4,250.00			

Processor Options Remove Processor

Total Employees: 1

Total Gross: £0.00

Total Employer NI: £0.00

Total Tax: £0.00

Random Check Filter

You are being shown up to 50 random employees from this Payroll Batch for spot checking. New Random Employees

Processor	Payment Company	Employee Reference	Employee Name	Gross	Tax	Ee NI	Er NI	Hol Pay Accrued	EE Pension	ER Pension	Expenses	Margin	Benefit VS PAYE	Net
Umbrella	ACME Contracting Ltd	SAMPLEX9000	Ms Cheyenne Gallegos	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£4,250.00

Run payroll

- Payroll can be completed in a matter of seconds. Once you have committed payroll, all selected workers will then undergo **post-payroll validation** – ensuring compliance with final checks such as NMW and negative net payments
- Payslips are generated within 1 hour and RTI is processed
- If you've made an error, rollback the batch and re-run payroll

Onboarding is easy as 1-2-3

1

Free demo of Codapay

Get in touch with our friendly team through our site and we'll set up a meeting to show you around the system and answer any questions.

We'll then offer a free trial so you can test it out for yourself.

2

Give us the go ahead

So, you'd like to switch to Codapay. Great choice!

Moving from an existing provider? You'll need to confirm the details of your current agreement to assess when you can transfer data.

Once a date is agreed, we'll send across a contract with transparent terms – and no hidden costs.

3

We'll get to work

We'll provide an onboarding form for you to complete so our team can configure the system. You'll always have an Account Manager on hand to support you.

While our developers get to work, you'll be provided with a demo version to test, a login to our support desk, plus our training academy to guide you through the system.

We'll then work together to get your system ready on the agreed go-live date. From there on, you'll have permanent access to our gold-rated support desk and your Account Manager.

Comprehensive onboarding resources

- ✓ Training academy
- ✓ Training available
- ✓ Account manager
- ✓ Test system
- ✓ Fast support desk





Book a free demo

Save time and money with Codapay. Contact us today.

codapay.co.uk/contact/ 

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